



Sharonville UMC Preschool
3751 Creek Road, Sharonville, OH 45241
513-563-8278
sharonvillepreschool.org



Senior Pastor
Rev. Clara Kwon

Preschool Director
Alyson Land

Dear Parents,

We are thrilled that you have chosen Sharonville UMC Preschool for your child's preschool journey. We believe that children should play to learn and learn through play. Our goal is to provide a positive, developmentally appropriate hands-on and enriching environment in which children can work to achieve their best learning of social, motor, and language skills.

Attached you will find a registration packet to complete for the 2026-2027 school year.

Priority Enrollment for current families (students and siblings) begins December 1, 2025.

Open Enrollment for new families will take place on January 9, 2026 from 9:30-11:30 am.

The following documentation must be submitted in order for registration to be processed:

- Registration Form
- Terms of Enrollment form
- \$80 non-refundable registration fee (\$130 for families) – cash (exact change only) or check made payable to SUMC Preschool.

Registrations are processed in the order they are received. You will be notified in February of your class assignment for the 2026-2027 school year.

The **Enrollment Packet** for the 2026-2027 school year will need to be completed by the following dates:

Returning families – April 16th (during spring conferences)

New families – May 1st along with first tuition payment.

The first payment for the school year is due by May 1, 2026 – check only.

A current Child Medical Statement is due by the first day of school.

Thank you for entrusting us with your child's learning! Please call or email if you have any questions.

Alyson Land, Director
(513)-563-8278
director@sharonvillepreschool.org



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Preschool Registration Form 2026-2027

Student Information

Please PRINT

Full Name _____ Gender _____
First Middle Last

Prefers to Be Called _____ Child's Birthdate ____/____/____
mm/dd/yyyy

Street Address _____

City _____ State _____ Zip Code _____

Home Phone _____ School District _____

Name & age of siblings who will also attend SUMC Preschool _____

Parent Information

Please PRINT

Parent's Name _____ Cell Phone _____

Parent's Email _____

Parent Address (if different than student) _____

Parent's Name _____ Cell Phone _____

Parent's Email _____

Parent Address (if different than student) _____

Child Lives with (please circle): Both Parents Mother Father Other

Registration fee attached: YES NO

Important Information

- * An \$80 non-refundable registration fee per student (\$130 per family) must be included to apply.
Cash (exact change) or check made payable to SUMC Preschool only.
- * Auto pay will be available for tuition for the 2026-2027 school year.
- * State forms will be available after registration has been confirmed.
- * Preschool children (ages 3 & up) must be independent with bathroom abilities (no pull-ups).
- * Questions, call 513-563-8278 or email director@sharonvillepreschool.org

SUMC Preschool
Registration 2026-2027

Child's Name _____
Date of Birth _____

Class Selection

Please indicate first and second choice with a #1 and #2.

2 Year Old Class (Child must turn 2 by July 30, 2026)

_____	M/W	9:00 AM - 12:00 PM
_____	T/TH	9:00 AM - 12:00 PM

3 Year Old Class (Child must turn 3 by 9/30/2026)

_____	M/W/F AM	9:00 AM - 12:00 PM
_____	T/TH AM	9:00 AM - 12:00 PM
_____	T/W/TH AM	9:00 AM - 12:00 PM
_____	M-F AM	9:00 AM - 12:00 PM
_____	M-F full day	9:00 AM - 3:15 PM
_____	M/W/F full day	9:00 AM - 3:15 PM
_____	T/TH full day	9:00 AM - 3:15 PM
_____	T/W/TH full day	9:00 AM - 3:15 PM

*4 Year Old Class (Child must turn 4 by 9/30/2026)

*Unsure about 4's or Pre-K, ask your child's current teacher or the director.

_____	M - F AM	9:00 AM - 12:00 PM
_____	T/W/TH AM	9:00 AM - 12:00 PM
_____	T/W/TH full day	9:00 AM - 3:15 PM
_____	M - F full day	9:00 AM - 3:15 PM

*PreK Class (Child must be eligible for Kindergarten the following year)

(Child must turn 4 by 9/30/2026)

_____	M/T/W/TH AM	9:00 AM - 12:00 PM
_____	M - F AM	9:00 AM - 12:00 PM
_____	M/T/W/TH full day	9:00 AM - 3:15 PM
_____	M - F full day	9:00 AM - 3:15 PM

Office use:	Reg Fee Rc'd by _____
	cash _____
	check # _____ amt _____



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Terms and Conditions of Enrollment

Sharonville United Methodist Church Preschool is in session from after Labor Day through mid-May and closures for the school fall under the discretion of the Director. Morning sessions meet from 9:00 am – 12:00 pm. Full day sessions meet from 9:00 am – 3:15 pm.

1. There is an \$80 non-refundable registration fee (\$130 for families). Payment must be included to apply.
2. The preschool is operated on a non-profit basis. Therefore it is expected that the enrolled child will complete a full school year. If changes need to be made, doing so in a timely manner is of high priority.
3. Tuition can be paid in full or in 9 monthly payments. Payment #1 is due May 1, 2026 and needs to be paid by check to hold your child's spot for the 2026-2027 school year and is non-refundable.
4. Payment #2 will be due September 1, 2026. Payments will continue to be due on the 1st of each month with the last payment being made on April 1, 2027.
5. The Enrollment Packet includes the following forms that are required for your child to attend SUMC Preschool:
 - Child Enrollment Form
 - Child Medical Statement with current immunization records
 - Permission Form
 - Authorized pick up form
 - Child/Family information form
6. After the quota for enrollment has been filled, children's names will be added to a waitlist.
7. The school reserves the right to recommend the withdrawal of children, whose needs are not being met by Sharonville United Methodist Church Preschool.
8. Enrollment shall be granted without discrimination in regard to sex, race, color, religion, political belief, national origin or disability.

Parent Signature: _____ Date: _____



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TUITION 2026-2027

AM CLASSES 9:00-12:00	ANNUAL	MONTHLY
2 DAYS AM	\$2,025.00	\$225.00
3 DAYS AM	\$2,421.00	\$269.00
4 DAYS AM	\$3,051.00	\$339.00
5 DAYS AM	\$3,537.00	\$393.00

FULL DAY 9:00 - 3:15 pm	ANNUAL	MONTHLY
2 DAYS	\$3,816.00	\$424.00
3 DAYS	\$4,149.00	\$461.00
4 DAYS	\$4,473.00	\$497.00
5 DAYS	\$4,806.00	\$534.00

*Tuition payment #1 for the 2026-2027 school year is due May 1, 2026. Payment #2 will be due September 1, 2026 and on the first of every month until April 1, 2027.